

Draft Action Points
Studley Wood Seniors' Section Committee Meeting
Tuesday 6th March 2018 at 1.45pm

In Attendance:

Committee. Paul Doré (PD), Mike Atkins (MA), Stephen Painter (SP), Roy Fulton (RF), Peter Nicholls (PN)

Apologies. David Scott (DS), and Steve Atkins (SA)

| Ser | Subject/Discussion Points | Action |
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| | Welcome, apologies. Paul welcomed all to the meeting. | |
| 1 | Minutes of the Last Meeting/Matters Arising. These were accepted. There are no matters arising: | |
| 2 | Availability to Organise Roll Ups – Update. SA has organised and circulated the March Roll Up | SA |
| 3 | Away Day & Tours Update. PN reported 20 had signed up for the Spring Away Day to Harleyford on Monday 21 st May. PN reported he had a full complement for the Wales Spring Tour . Autumn Tour and Away Day. PN was still exploring options for an Autumn Tour in October. He also had a suitable venue for a September away day. | PN PN |
| 4 | Treasurer's Report. MA talked the meeting through the updated account print out. He and RF have reformatted the accounts for presentation to the AGM. RF will printout a copy and use the office photocopier to produce 40 copies for the AGM. MA will present the accounts to the AGM. | MA/RF |
| 5 | Organisation of the AGM. Tuesday 13th March 2018 after the Winter League. PD reported that Ken wished to address the seniors' AGM and take questions. This is added to the agenda. PD reported that the seniors' committee comprises 3 officers (Captain, Vice-Captain and Treasurer) and 5 committee members. We still have a vacancy for Vice-Captain. There is a possibility that a Vice-Captain may come forward. Since we only have 2 nominees for the officer posts no election process is required, but as we have 7 applicants for 5 committee places we require an election. The process is described in the seniors' constitution appendix 1. However, there is now insufficient time to completely follow this process (PD did not visit the club to remove the nomination papers from the noticeboard due to snow and icy roads). PD proposed that all nominees be asked to prepare a very brief pen picture of up to 200 words on what skills and experience they could bring to being a seniors' committee member, and what committee roles they could carry out. PD would then e-mail all seniors the names of the 7 nominees and asks all that will not attend the AGM to reply with up to 5 names for the committee, by Monday 12 th March at midday. All those attending the AGM will have a ballot form to complete selecting up to 5 names. Committee members, existing and prospective, will also vote for up to 5 names (including themselves as candidates). AGM attendees would be handed a ballot paper as they enter the room. They would be asked to complete and hand in at the nominations for committee part of the agenda after hearing the nominees presentations. This was agreed. | PD PD |

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| | <p>Attendees at the AGM would be invited to address questions to the prospective committee members as to what role/function they envisaged themselves fulfilling.</p> <p>The e-mail results would be totalled on a summary form by PD. Both MA and SA have access to the e-mail system to check the results.</p> <p>The AGM ballot papers would be entered on another summary form and the two combined to produce the 5 names with the most votes. PD agreed that in these unusual circumstances he would still chair the meeting until the election of the committee process had taken place and then hand over to the new Captain (SA subject to AGM approval)</p> <p>An attendance form should be signed by all entering the room for the AGM.</p> <p>AOB at the AGM should be relevant to seniors' issues only. Club issues should/could be raised at the club AGM.</p> <p>PD will print out and make 40 copies of the agenda and proposal form for the AGM. He will also have a few copies of last year's AGM minutes and the constitution in case they need to be referred to. He will also produce a ballot summary form and 50 copies of the ballot form</p> | <p>PD</p> <p>MA</p> <p>PN</p> <p>SA</p> <p>PD</p> |
| 7 | <p>Quiz/Rule of the Week. RF reported that the last Rule of the Week will be held on Tuesday 27th March. The Quiz will be held on 13th March (WL round 5, and AGM day) and the last one will be held on Thursday 26th April (WL round 6). A summary of all questions and answers would be produced.</p> | RF/SP |
| 8 | <p>Club General Committee and Men's committee Update. PD reported no decision on new handicap system at the meetings but noted that some 28.0 handicaps were now 28.1. PD was liaising with Paul Fitzgerald on the new (R&A) rule with regards to accidentally moving a ball or marker on the green and is confident that will be published on the noticeboard soon together with other local rules that are not on the scorecard. PD informed that the Men's Captain was keen on introducing TV screens to highlight forthcoming events and show results etc. KH may be able to resource. Also the committee considered subsidising Studley Wood team shirts and jumpers to try and encourage a smarter team appearance.</p> | PD |
| 12 | <p>AOB.</p> <ol style="list-style-type: none"> 1. PD suggested that the silverware quarterly challenge medal on Thursday 8th March should be run as a non-qualifier due to the very wet conditions under-foot and this was agreed 2. PN advised that he would email RF with the rules that he would like to be included in the Rule of the Week. 3. RF provided a brief outline of the new world handicap system to be introduced in 2020 | <p>PD</p> <p>PN</p> <p>All to note</p> |
| | <p>Date of Next Meeting. Thursday 22nd March 2018 after the roll up to introduce new committee members and allocate responsibilities. Note this date is the date of the club AGM so SA may change.</p> | SA |

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| | <p>PD thanked all for their tremendous support for the whole year. Other members of the committee expressed their deep appreciation and thanks to the Captain for his leadership and work during his term of office.</p> <p>Since there was no further business the meeting closed at 3.00pm.</p> | |
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Signed: Captain: Paul Doré

Date: 6th March 2018

Distribution:

All Members of the Committee (by email).