

## Studley Wood Seniors' Committee

Meeting held on 5<sup>th</sup> September 2023

### Action Points

**In attendance:** Phil Chaundy, Tim Mustill, Gerry Prickett, Terry Davies, David Hughes, Chris Fill, Colin Macgregor.

	Subject/Discussion Points	Action
1.	<b>Apologies:</b> Richard Ilett	
2.	<p><b>Minutes of the previous meeting</b> Approved, no further actions.</p> <p>We were saddened by the passing of Peter Hopcroft and noted the contribution that he had made to the club, his active participation in the Seniors Group and his support in the clubhouse. Noting that we played a team competition during the tours, JP suggested that we might play the team competition on the Bristol Tour in memory of Peter. (Peter was one of the team captains on previous tours). PC agreed to discuss with Wendy Hopcroft.</p>	PC
3.	<p><b>Feedback from General/ Men's Committee – PC reported,</b></p> <ul style="list-style-type: none"> <li>There were no specific issues relevant to the Seniors arising from this meeting.</li> </ul>	
4.	<p><b>Treasurers Report</b></p> <ul style="list-style-type: none"> <li>GP had sent a report and a summary of the accounts to the committee. Since payments for the Awaydays and Tours had been made these represented an accurate picture of the balance at hand.</li> <li>Issues with the Seniors Payment Card had now been resolved and it is working. GP will liaise with Alan Boswell and Paul Fitzgerald to ensure that the balance is up-dated each month.</li> <li>GP will ask Paul Fitzgerald to confirm when he has made payments to winners so that, in future, he can cross-check that payments have been correctly made.</li> <li>Due to reduced green fees paid for the Lilley Brook Awayday (due to some works on the course), we have a balance of £119. It was agreed that this should be paid to the Captains' Charity.</li> </ul>	GP  GP  GP
5.	<p><b>Tours and Away Days – JP reported:</b></p> <ul style="list-style-type: none"> <li>The Lilley Brook Away day had gone well, a report has been written and is now on the website and noticeboard. The finances have been tidied as above.</li> <li>We have one vacancy for the Autumn Tour to the Bristol area. JP will contact a reserve to fill this space. JP is also organising a "dining package" as this had worked well on previous tours.</li> <li>JP is working on suggestions for next year's programme and will present this at the next meeting.</li> </ul>	JP  JP

6.	<p><b>Score Cards</b></p> <p>Alan Boswell has advised that while there is no requirement to swap score cards or sign cards (unless specifically requested), there is a requirement to keep your partners score, to agree that score and to ensure, when results are published, that there is no variance with the agreed score. TD advised that if scores are entered in to the My England App, it sends an automated message to the nominated marker requesting that they go into the App and approve the score. This is not available on the HDID app or for input in to the clubhouse screen. We agreed that we should follow the Club's overall approach. TD will make final revisions to the guidance so that this can now be issued. The SC thanked Terry for his hard work and persistence on this.</p>	TD / PC
7.	<p><b>Draft Rollup Programme for October</b></p> <p>The proposed programme was discussed and finalised. October will be a busy month and a number of changes were suggested to balance the matches, Q and NQ competition formats.</p>	PC
8.	<p><b>Singles &amp; Pairs KOs</b></p> <ul style="list-style-type: none"> <li>• <b>Singles</b> – At the semi-final stage. Simon Curtis had been given a bye into the Final since his semi-final could not be arranged in time. The other semifinal was being played today. No other issues.</li> <li>• <b>Pairs</b> – Also at the semifinals stage – no issues.</li> </ul>	
9.	<p><b>M4 Winter League</b></p> <p>TM reported that the programme for the next season has been agreed. There was a good response from members to participate and he has enough people to form teams. He will try to ensure that, as far as possible, the same teams will play home and away matches. He will liaise with Alan Boswell and Ian to arrange for food after the Home matches.</p>	
10.	<p><b>Seniors v Ladies Match</b></p> <p>Following the passing of Peter Hopcroft, the match scheduled on 31 August had been postponed. Rearrangement of this match was discussed. It was agreed that it may not be practical to fit this in to the October schedule and it may be too early to start rearranging this. PC will discuss with Wendy Hopcroft and the Ladies Vice-Captain when an appropriate date for this would be.</p>	PC
11.	<p><b>Captains' Charity Day Saturday 9<sup>th</sup> September.</b></p> <ul style="list-style-type: none"> <li>• Contributions for raffle prizes will be welcome. Home-made cakes will also be appreciated.</li> <li>• The SC thanked Colin MacGregor for raising money by cleaning cars – overall 21 cars had been cleaned raising over £300.</li> </ul>	All
12.	<p><b>Welcome Pack for new Seniors</b></p> <p>TM reported that this is in the advanced stages of drafting and he will provide a draft for the SC to consider at the next meeting.</p> <p>We will need to consider how this is communicated to new and existing Seniors. The membership list contains information on Member's ages.</p>	TM

13.	<b>Roll-up Draw guidance</b> It was noted that the existing document is quite old. DH agreed to review and update this document.	DH
14.	<b>Formalisation of Committee Roles</b> A previous suggestion from CF was discussed. The formalisation of certain committee roles may enable the workload of key officers (e.g. Captain and Vice-Captain) to be shared more evenly among Committee Members, In addition to the existing roles of Treasurer and Tour Manager we might add a Fixtures Secretary (to support the VC) and a Committee Secretary (to manage the agenda, the documentation and take the minutes regularly). This provided food for thought and will be added to the agenda for the next meeting for further discussion.	PC
15.	<b>AOB</b> <ul style="list-style-type: none"> <li>JP noted that he had received an invitation from Canterbury GC for societies who had previously played there to send a team for their SE Golf Societies Championship Day in October.</li> </ul>	
16.	<b>Date of Next Meeting – Thursday 5<sup>th</sup> October 2023.</b>	ALL

**Jonathan Perks**

Draft – 6 September 2023

Final – 8 September 2023